

**Presidency University
Kolkata
Department of History**

Orientation Programme for All Undergraduate & Postgraduate Batches

This is to announce that the Department of History has organised an orientation programme to address various aspects relevant to the student experience. This programme includes sessions that will not only introduce students to the department's rich institutional history, its faculty and the courses they teach, but also familiarise students with the various rules and regulations of the department. Included are sessions that address questions such as "How to Write History" and issues of academic honesty.

The programme will take place on **9 August 2019** from 11 am to 3 pm at the AJC Bose Auditorium. Please note that attendance at this programme is mandatory for students of all five batches of the department. Students must reach the AJC Bose Auditorium by 10.30 am on 9 August.

Programme Schedule

11-11:30am: Welcome address & overview of general rules & regulations (Dr Salim Zaweed, HoD)

11:30am-12 noon: Academic structure: courses, division of marks, mentors etc. (Dr Oyndrila Sarkar)

12-12:30pm: The facilities and infrastructure of the department: libraries, the Departmental Seminar Library rules, the computer lab, class rooms etc (Dr Navras J. Aafreedi)

12:30-2:30pm: "How to write history" (Coordinator: Dr Sajjad Alam Rizvi)

12:30-1pm: UG/PG dissertations: formulating a topic, academic honesty, rules etc. (Prof Mridu Rai)

1-1:30pm: Academic best practices I: Classical texts and referencing (Dr Sajjad A. Rizvi).

1:30-2pm: Academic best practices II: Archives, primary sources and referencing (Dr Soumen Mukherjee).

2-2:30pm: How to write internal assignments, submission dates and rules (Dr Oyndrila Sarkar)

2:30-3pm: Q&A.